

Progressive Discipline at Work

Attend in person or online

Date: Thursday April 9, 2020

Time: 1pm-2pm

1 pre-approved CPD Credit, BC Housing, is pending

Cost

No charge for CHBA members. \$20 collected at the door for Non-Members

Attending In person

No pre-registration is required. Bring your lunch and join us at: Professional Building, 1705 Third Avenue, Prince George V2L 3G7

Participating online

Registration is required! This one hour workshop is live-streamed for Members only, and only for those who live and work outside of the City of Prince George. Log-in instructions will be shared with registrants via email in advance

Overview

The majority of employees conform to company policies and procedures and have a genuine desire to do a good job. On occasion though, even good employees make mistakes and need to be given direction.

In this session we will discuss the process of Progressive Discipline and look at:

- The escalating levels of discipline
- General guidelines of what offence equals which level
- How to ensure proper documentation and investigations into incidents
- The suspension and or termination process

Helpful guidelines for those needing to implement a policy and recommendations on how to strengthen existing policies. Lots of practical application as we walk through several case studies.